

Tuesday, March 9, 2021

Minutes of the meeting of the Sewage Commission held on March 9, 2021 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 1:45 pm.

MINUTES

Present:

Chair:	D. Hillian	City of Courtenay
Vice-Chair:	M. Swift	Town of Comox
Members:	K. Grant	Town of Comox
	W. Cole-Hamilton	City of Courtenay
	K. Stevens	CFB Comox
	W. Morin	City of Courtenay
	N. Minions	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	M. Rutten	General Manager of Engineering Services
	J. Martens	General Manager of Corporate Services
	L. Dennis	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant

ATTENDANCE:

With the exception of Chair Hillian, Director Morin and Alternate Director Minions, all commission members attended by electronic means.

Also in attendance at the meeting was K. Douville, CVRD.

RECOGNITION OF TRADITIONAL TERRITORIES:

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

MANAGEMENT REPORT:

W. Cole-Hamilton/W. Morin: THAT the Sewage Commission management report dated March 2021 be received

Carried

PUBLIC INPUT - 2021-2025 FINANCIAL PLAN:

R. Dyson, Chief Administrative Officer, provided a summary regarding the 2021-2025 proposed financial plan and the specific CVRD services under consideration.

Members of the public may submit comments, questions, or feedback on the 2021-2025 proposed financial plan here: www.comoxvalleyrd.ca/budgetinquiries

REPORTS:

COMOX VALLEY SEWAGE MANAGEMENT ADVISORY COMMITTEE MINUTES

M. Swift/W. Morin: THAT the minutes of the Comox Valley Sewage Management Advisory Committee meeting held February 25, 2021 be received.

Carried

SEWER CONVEYANCE PROJECT ALTERNATIVE APPROVAL PROCESS LOGISTICS

W. Cole-Hamilton/M. Swift: THAT the report dated March 4, 2021 regarding a loan authorization bylaw for the sewer system conveyance project and to describe the alternative approval process logistics be received.

Carried

J. Warren, Deputy Chief Administrative Officer, provided an overview of the report regarding a loan authorization bylaw for the sewer system conveyance project and to describe the alternative approval process logistics.

M. Swift/N. Minions: THAT the following bylaw be introduced, read three times, and forwarded to the Inspector of Municipalities for approval:

- Bylaw No. 647 being “Sewer System Conveyance Project Loan Authorization Bylaw No. 647, 2021”;

AND FURTHER THAT participating area approval be sought by way of alternative approval process to be conducted with respect to the elector approval required for Bylaw No. 647 for the entire service area.

Carried

N. Minions/W. Morin: THAT with respect to proposed Bylaw No. 647, being “Sewer System Conveyance Project Loan Authorization Bylaw No. 647, 2021”, the Comox Valley Regional District (CVRD) Board approves the elector response form and bylaw synopsis as provided in the notice of the AAP and upon receiving approval of the bylaw by the Inspector of Municipalities, CVRD staff be directed to publish the notice for each bylaw in accordance with section 86(2) of the Community Charter including the following information, as generally outlined in the staff report dated March 04, 2021;

- the total number of eligible electors to which the AAP applies is 30,736 within the service area;
- the notice of the AAP shall be published in the Comox Valley Record, as well as additional notice provided via the CVRD website;
- the deadline for receiving elector responses is established as Monday, July 5, 2021 at 4:30 pm following the 30-day statutory elector response period;
- the elector response form provides for only a single elector response on each form and will be available at the CVRD offices and on the CVRD website from the first publication date of the notices of AAP until the deadline of the elector response period as determined above; and
- elector response forms may be accepted in any one of the following manners:
 - o in person at: 770 Harmston Avenue, Courtenay, BC (Monday to Friday, 8:00 AM - 4:30 PM, excluding Statutory Holidays);
 - o via mail to: 770 Harmston Avenue, Courtenay, BC, V9N 0G8;
 - o via fax at: 250-334-4358; or
 - o via email attachment to: administration@comoxvalleyrd.ca with the subject heading: “Elector Response”.

Carried

2021-2025 FINANCIAL PLAN – COMOX VALLEY SEWERAGE SERVICE – FUNCTIONS 335-338

W. Cole-Hamilton/N. Minions: THAT the report dated March 4, 2021 regarding the recommended 2021-2025 financial plan and work plan highlights for the Comox Valley Sewerage Service, functions 335-338 be received.

Carried

K. La Rose, Senior Manager of Water/Wastewater Services, and M. Imrie, Manager of Wastewater Services, presented information, via electronic means, regarding the recommended 2021-2025 financial plan and work plan highlights for the Comox Valley Sewerage Service, functions 335-338.

W. Morin/M. Swift: THAT the recommended 2021-2025 financial plan for Comox Valley Sewerage Service, functions 335-338, be approved which includes the estimated capital costs and recommended funding strategy for the sewer conveyance project as provided to the Sewage Commission on February 23, 2021.

Carried

NEW BUSINESS:

PROPOSED COMOX VALLEY SEWERAGE SERVICE CONVEYANCE PIPE - FOLLOW UP FROM DELEGATION

W. Cole-Hamilton/M. Swift: THAT the Information received from Eduardo Uranga on February 25, 2021 as a follow up to his presentation to the February 9, 2021 Sewage Commission regarding his study and findings on the proposed conveyance pipeline be received.

Carried

R. Dyson, Chief Administrative Officer, provided a verbal statement regarding the process and consultation undertaken by the Comox Valley Regional District staff and Sewage Commission regarding the implementation decisions for the sewer system conveyance project.

W. Cole-Hamilton/W. Morin: THAT staff be directed to write a letter to Mr Uranga to thank him for his presentation regarding his study and findings on the proposed conveyance pipeline and to present the Comox Valley Regional District's position on the process and consultation undertaken to determine the preferred conveyance option for the Comox Valley Sewer System.

Carried

TERMINATION:

W. Morin/M. Swift: THAT the meeting terminate.

Carried

Time:2:30 pm.

Confirmed by:

Doug Hillian
Chair

Certified Correct:

Lisa Dennis
Manager of Legislative Services

Recorded By:

Antoinette Baldwin
Recording Secretary

These minutes were received by the Comox Valley Regional District board on the _____ day of _____, 20__.